

Classification

REPORTS INVENTORY						CONTROL NO.	
PREPARE IN DUPLICATE						DD5/OTR/ISS - 52	
1. TITLE OF REPORT (If a fill-in report include Form No.)						2. TYPE OF REPORT	
Training Category Transactions Errors						<input type="checkbox"/> STATISTICAL <input type="checkbox"/> NARRATIVE <input checked="" type="checkbox"/> MACHINE-NAME LISTING	
3. FUNCTIONAL AREA		PERSONNEL		XX TRAINING		ADMIN. GENERAL	
		LOGISTICS				OTHER (specify)	
		MEDICAL		SECURITY			
				FINANCE			
4. NO. OF COPIES PREPARED		5. FREQUENCY (weekly, monthly, quarterly, etc.)				6. DISTRIBUTION (No. of components not number of copies)	
1		Canceled				1	
7. FORMAT (memorandum, form computer print-out, etc)		8. ADP PROCESSING		9. DIRECTIVE AUTHORITY REQUIRING REPORT			
Computer print-out		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		IF YES GIVE ADP PROCESSING NO. 611A			
				HR <input type="checkbox"/> 25X1			
10. PREPARING COMPONENT (include lowest level contributing information to report)				11. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.)			
OCS OTR/ISS/AIR				None (Form 136, Form 1961)			
12. COST FACTORS							
A. MANUAL PREPARATION AND REVIEW COSTS							
GRADE	HOURLY RATE	X	HOURS PER REPORT	=	COST PER REPORT	X	TIMES PREPARED = COST PER YEAR
Same as Report 601A							
B. COSTS OF COMPUTER PRODUCED REPORTS							
1 page x 5¢ per page =							\$ .05
TOTAL COSTS PER YEAR						\$0.05	
13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.							
MORI/CDF							
14. FUTURE GOALS							
GOAL PROPOSED BY COMPONENT FOR THIS REPORT						ESTIMATED SAVINGS	
<input type="checkbox"/> RETAIN AS IS <input type="checkbox"/> CHANGE <input checked="" type="checkbox"/> DISCONTINUE						<input type="checkbox"/> OTHER (explain) 25X1	
						STAT	
						MAN-HOURS	
						DOLLARS	
						0	
						\$ .05	
16. DATE OF INVENTORY		17. NAME AND TITLE OF PERSON FURNISHING INFORMATION				18. EXTENSION	
9 OCT 1970							